# Local Skill Sets to support JobTrainer

The following Local Skill Sets have been developed to provide additional training options as part of JobTrainer.

The Local Skill Sets are designed to offer young people, particularly school leavers, introductory training that develops employability skills and enable young people to find out more about an industry before embarking on further education or employment. They provide pathways into employment, as well as further VET training.

Please note that if a unit on this list is superseded, use of the replacement unit as part of the Local Skill Set is allowed.

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| **Code** | **Local Skill Set** | **Description** | **Units of Competency** | |
| **SSDIS01001** | **Ready, Set, Go Employability Skills** | Ready, Set, Go Employability Skills provides you with the skills all employers expect you to have and are transferrable to just about any workplace or training course. Learn to be an effective and confident communicator, plan and organise your work to get the job done and use technology in a work context. Ready, Set Go can help you to stand out from the crowd! | BSBCMM211 | Apply communication skills |
| BSBTWK201 | Work effectively with others |
| BSBTEC201 | Use business software applications |
| BSBPEF202 | Plan and apply time management |
| BSBWHS211 | Contribute to the health and safety of self and others |
| FSKLRG010 | Use routine strategies for career planning |
| **SSDIS01002** | **Preparing to Work in Community Services and Health** | There are so many job opportunities in community care and health support. Preparing to Work in Community Services and Health will give you an insight and an introduction to work in this field and open the door to further study in a related course. Develop key employability skills that are essential to success such as communicating in a health or community services setting, managing yourself, working with diversity and safe work practices. There has never been a better time to find out if a job in community services or health is for you! | **CHCSS00088** | **Induction** |
| CHCCOM005 | Communicate and work in health or community services |
| CHCDIV001 | Work with diverse people |
| HLTWHS002 | Follow safe work practices for direct client care |
| HLTWHS006 | Manage personal stressors in the work environment |
| **plus** |  |
| HLTINF001 | Comply with infection prevention and control policies and procedures |
| CHCLEG001 | Work legally and ethically |

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| **SSDIS01003** | **Introduction to Agriculture** | The agriculture sector in South Australia offers a diverse range of opportunities and different types of work that combine the very best of science, technology, and nature. Whether you want to find out if working in agriculture is for you, get skills that provide immediate opportunities for work or expand your capabilities to make you more competitive, there are a range of options for you. Introduction to Agriculture provides some practical skills in the use, transport and storage of chemicals to control pests, weeds and diseases, as well as some employability skills to ensure you work effectively and safely from Day 1. | **AHCSS00074** | **Agricultural Chemical Skill Set** |
| AHCCHM307 | Prepare and apply chemicals to control pests, weeds and diseases |
| AHCCHM304 | Transport and store chemicals |
| **plus** |  |
| AHCWRK204 | Work effectively in the industry |
| AHCWHS201 | Participate in work health and safety processes |
| **SSDIS01004** | **Skills to Operate a Tractor** | This course provides the skills needed to operate a tractor safely and effectively. Covering operation of tractors with attachments, front-end loaders and telescopic materials handler operations, you will gain the skills needed for a range of agricultural purposes. | AHCMOM202 | Operate tractors |
| AHCMOM317 | Operate tractors with attachments |
| AHCMOM207 | Conduct front-end loader operations |
| AHCMOM311 | Operate precision control technology |
| RIIHAN309F | Conduct telescopic materials handler operations |
| **SSDIS01005** | **Introduction to Shearing** | Introduction to Shearing provides the essential skills to commence your career as a shearer. Covering handling and husbandry of livestock, basic shearing and crutching, maintaining tools and workplace safety. Graduates of this course can go directly into employment, or continue into further study in shearing, wool handling or wool classing. | AHCLSK217 | Apply animal welfare principles to handling and husbandry of livestock |
| AHCWHS201 | Participate in work health and safety processes |
| AHCSHG206 | Prepare handpiece and downtube for machine shearing |
| AHCSHG205 | Grind combs and cutters for machine shearing |
| AHCSHG210 | Undertake basic shearing and crutching |
| AHCWOL202 | Perform board duties |

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| **SSDIS01006** | **Get Ready for Cleaning** | In our current environment, professional cleaning skills have become highly valued. Get Ready for Cleaning provides the important basics of professional cleaning that can open the door to employment or a qualification in this field of work. Learn what it means to clean in a workplace, how to operate safely and securely, care for cleaning equipment and provide cleaning services. Add these valued skills to your resume and get a head start to a career in cleaning! | CPPCLO3111 | Clean rooms, furniture and fittings |
| BSBWHS332X | Apply infection prevention and control procedures to own work activities |
| CPPCLO3103 | Clean and maintain amenities |
| CPPCMN3006 | Provide effective client service |
| **SSDIS01007** | **Basic Skills for the Food Industry** | How would you like to be part of a team producing beautiful food in one of South Australia’s restaurants, cafes, bars, resorts or hotels? Or perhaps you want to work in food in a different setting like aged care, correctional centres, residential catering, event catering or in-flight and other transport catering? Basic Skills for the Food Industry covers all the ‘must know’ basic skills that employers are looking for to get you started or to give you a head start in training for a new career! | SITXWHS001 | Participate in safe work practices |
| SITXFSA001 | Use hygienic practices for food safety |
| SITXFSA002 | Participate in safe food handling practices |
| SITHCCC001 | Use food preparation equipment |
| SITHCCC005 | Prepare dishes using basic methods of cookery |
| **SSDIS01008** | **Introduction to Construction** | Construction work is happening across South Australia, and builders need skilled workers who are ready to get on the worksite. Introduction to Construction will give you a taste of this industry and of the many and varied entry level trades that you could pursue. Learn to use construction tools and equipment, perform basic procedures, operate safely in the construction industry, and develop the employability skills that are important to employers. Introduction to Construction will give you the edge you need to stand out from the crowd! | CPCCCM2010B | Work safely at heights |
| CPCCWHS1001 | Prepare to work safely in the construction industry |
| CPCCWHS2001 | Apply WHS requirements, policies and procedures in the construction industry |
| CPCCCM2005B | Use construction tools and equipment |
| CPCCCM1012 | Work effectively and sustainably in the construction industry |
| CPCCVE1011A | Undertake a basic construction project |
| **SSDIS01010** | **Introduction to Civil Construction** | Creating infrastructure related to water, earth or transport, civil construction is a major economic driver and significant employer in South Australia. Introduction to Civil Construction provides a taste of this industry and the varied pathways available. Learn how to carry out manual excavation, spread and compact materials and use hand and power tools. Includes industry required White Card. | CPCCWHS1001 | Prepare to work safely in the construction industry (White Card) |
| RIIBEF201D | Plan and organise work |
| RIICCM205E | Carry out manual excavation |
| RIICCM207D | Spread and compact materials manually |
| RIISAM203D | Use hand and power tools |
| RIIWHS201D | Work safely and follow WHS policies and procedures |
| **SSDIS01011** | **Basic Welding Skills** | Providing basic welding skills for people looking to work in agriculture sector, as well as those interested in pursuing a pathway in the metal fabrication trades. Learn practical skills such as how to use hand and power tools, and perform metal and tungsten arc welding, as well as critical workplace skills such as communication and work safety. | MEM13015 | Work safely and effectively in manufacturing and engineering |
| MEM18001 | Use hand tools |
| MEM11011 | Undertake manual handling |
| MEM16006 | Organise and communicate information |
| MEM05049 | Perform routine gas tungsten arc welding |
| MEM05050 | Perform routine gas metal arc welding |
| MEM18002 | Use power tools/handheld operations |
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| **SSDIS01012** | **Introduction to Forestry** | Introduction to Forestry provides entry level skills for a start in the forestry industry. Providing a mix of hands on skills such as tree planting and navigation in forest areas, with employability skills in communication and working effectively, this course provides the skills needed to commence a career in forestry. | FWPCOR2202 | Communicate and interact effectively in the workplace |
| FWPCOR2201 | Work effectively in the forest and forest products industry |
| FWPCOT2233 | Navigate in Forest Areas |
| FWPFGM2203 | Plant Trees by hand |
| FWPCOR3201 | Implement safety, health and environment policies and procedures |
| **SSDIS01013** | **Introduction to Hair Salon** | This course is designed to provide a taster of entry level opportunities in hairdressing. Learn how to maintain tools, equipment and work areas, conduct salon financial transactions, and greet and prepare clients for salon services. Completion of this course provides a pathway to a Certificate II in Salon Assistant, a hairdressing apprenticeship or a career in a range of personal and beauty services. | SHBHIND001 | Maintain and organise tools, equipment and work areas |
| SHBXCCS001 | Conduct Salon financial transactions |
| SHBXCCS003 | Greet and prepare clients for salon services |
| SHBXIND002 | Communicate as part of a salon team |
| **SSDIS01014** | | **Basic Skills for Retail** | This course provides must know skills for people entering retail for the first time. Covering both employability skills and practical, hands on skills to ensure students are job ready from day 1. Learn how to produce visual merchandise displays. Produce and secure point of sale terminal and essential customer service skills. | SIRXCEG001 | Engage the customer |
| SIRXCOM001 | Communicate in the workplace to support team and customer outcomes |
| SIRXIND001 | Work effectively in a service environment |
| SIRXSLS001 | Sell to the retail customer |
| SIRRRTF001 | Balance & secure point of sale terminal |
| SIRRMER001 | Produce visual merchandise displays |
| **SSDIS01015** | | **Introduction to the Automotive Industry** | Introduction to Automotive provides students with practical skills for a start in the automotive sector. Learn how to use and maintain automotive tools and equipment, balance wheels and tyres and select and use a range of automotive components. Providing pathways to a range of automotive trades or direct employment. | AURTTA105 | Select and use bearings, seals, gaskets, sealants and adhesives |
| AURTTJ011 | Balance wheels and tyres |
| AURTTK001 | Use and maintain measuring equipment in an automotive workplace |
| AURTTK102 | Use and maintain tools and equipment in an automotive workplace |
| **SSDIS01016** | | **Introduction to Early Childhood Skills Set – Care Practices** | Introduction to Early Childhood Skills Set- Care Practices is an introductory short course to working with young children in a childcare setting. The course covers some essential skills in baby, toddler and childcare which will count towards a future qualification. Introduction to Early Childhood is a great choice for those interested in learning more about a potential career working with children. | CHCECE033 | Develop positive and respectful relationships with children |
| CHCECE032 | Nurture babies and toddlers |
| CHCECE031 | Support children’s health, safety and wellbeing |
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| **SSDIS01017** | **Entry into Mental Health Role** | Entry to Mental Health Role is designed for those with an existing qualification in health or community services, who are seeking to develop further skills in mental health support. It provides a range of skills for people working with, or seeking to work with, people living with a mental illness in a range of community services work contexts. In addition, the units would count towards a future higher-level vocational qualification that may allow work as a recovery coach in NDIS. | CHCMHS011 | Assess and promote social, emotional and physical wellbeing |
| CHCMHS002 | Establish self-directed recovery relationships |
| CHCMHS003 | Provide recovery oriented mental health services |
| CHCMHS008 | Promote and facilitate self advocacy |
| CHCMHS005 | Provide services to people with co-existing mental health and alcohol and other drugs issue |
| **SSDIS01018** | **Health support** | Health Support provides essential skills for people interested in a range of entry-level careers in the health sector. The units could count towards completing various qualifications, ranging from health administration to care and support roles in aged care, disability and home care. | CHCCOM005 | Communicate and work in health or community services |
| CHCDIV001 | Work with diverse people |
| HLTINF001 | Comply with infection prevention and control policies and procedures |
| HLTWHS001 | Participate in workplace health and safety |